



**CHANGE**  
**THE WORLD**

**BREATHITT HIGH SCHOOL**

**2021-2022**

**SAFE** 🐾 **PREPARED** 🐾 **PROUD**

# **STUDENT HANDBOOK**



Principal's Message	2
Attitude statement	3
General Information	4
2021-2022 Calendar	5
Master Schedule	6
School Leaders	7
Teacher / Staff Leaders	8
Vision/Mission/Core Values	9
Scheduling/Attendance Policy	10
Grading System	10
7th/8th Grade Promotion Requirements	11
9th-12th Graduation Requirements	11
9th-12th Graduation Requirements	12
Next Generation Academy	13
AP /Dual Credit/ Class Rank	14
Valedictorian/Salutatorian Criteria	15
Alternative Placement/ Virtual School Policy/Make Up Work	15
Parent Portal /Special Ed	16
BATC/Voc./Transfer of Grades	16
Extra- Curricular Activities/ Academic Team Code of Conduct/Academic Teams	16
Athletic Eligibility Requirements/Clubs	16
Homecoming	17
Prom/Project Prom/Senior Trip/ Dance Rules/Announcements/Assemblies	17
Announcement/Assemblies	17-18
Breakfast/Lunch/Cafeteria Lunch hours	18
PAWS/Discipline Policy	19
BHS Consequence Matrix	20
Hall Pass Expectations/Hallway Expectations	21
Locker Expectations	21
BHS Dress Code	22
Dress Code Alert	23
Electronic Device Policy/District Technology Deployment Agreement	24-25
Alcohol/Drugs/Assault	25
Fighting	26
Harassment/Discrimination	27-28
Bullying/Hazing	29
Search/Seizure	30
Bus Behavior & Transportation	31-32
Automobile/No Pass-No Drive	32
Acceptable Use Policy	33-35
Telephone and other Voice Systems	36
Definition of Consequences	36-37
Imminent Danger/Media Release	37
School Nurse	38
Medication/Lost and Found	38
School Insurance/ Student Records	38
Motivational	38
Signature Sheet	39



## ***Breathitt County High School***

### Principal's Message:

Congratulations on being part of another great year of possibility here at Breathitt County High School. As we celebrate our senior class of 2022 and welcome the class of 2027, we expect each of you to contribute your wonderful talents to our community in the years ahead. We intend to continue building off the success we have had and strive to improve in future years. Here at Breathitt High School, we see students as our leaders of tomorrow, and we will always strive to educate our students and hold them to high expectations to ensure they are ready for the future ahead of them.

Breathitt High School is built upon the belief that all students can be successful in our community and deserve to live a happy life. With these goals also come high expectations, and rigorous and relevant education for students and staff to uphold. In the past, present and future, we will hold true to our belief that all kids are Safe, Prepared, and Proud.

Breathitt County High School is a 7th-12th grade high school which has many diverse attitudes and beliefs. With that being said, we will work every second to make our future leaders' stay with us enjoyable, but we are not perfect and cannot reach our goals alone. Only through positive attitudes, dedicated work, community involvement and parental support can we reach our goals now and for the future.

Sincerely,

Mr. Charles Davidson

## "Bobcat Attitude is Everything"

Attitude is the way you think. Your attitude is something other people can actually see. They can hear it in your voice, see it in the way you move, feel it when they are with you. Your attitude expresses itself in everything you do, all the time, wherever you are.

Positive attitudes always invite positive results. Negative attitudes always invite negative results. Attitude makes a difference every hour, everyday, in everything that you do for your entire life. What you get out of each thing you do will equal the attitude you have when you do it. Anything that you do with a positive attitude will work for you. Anything that you do with a negative attitude will work against you.

If you have a positive attitude, you are looking for ways to solve the problems that you can solve, and you are letting go of things over which you have no control.

You can develop a positive attitude by emphasizing the good, by being tough minded, and by refusing defeat.



# Breathitt County High School



## Bobcats General Information



### Important Phone Numbers

**Breathitt High School** 606-666-7511 FAX Number 606-666-7765

**Youth Service Center** 606-693-4949

**Guidance Office** 606-693-5750

**Data Control/Attendance Clerk** 606-693-4933

### School Address

2307 Bobcat Lane  
Jackson, Kentucky 41339

### FIND US ON

The web: [www.breathitt.kyschools.us](http://www.breathitt.kyschools.us)



Facebook: <https://www.facebook.com/BreathittCountySchools/>



Twitter: [@BreathittProud](https://twitter.com/BreathittProud)



## 2021-2022 Calendar

(may change due to weather)

### August

3 Non-Instructional Day, Opening Day  
 4 Non-Instructional Day, Professional Day  
 5 Non-Instructional Day, Professional Day  
 10 Non-Instructional Day, Professional Day  
 11 Students first day

### September

6 Non-Instructional Day, Holiday, Labor Day

### October

14 Non-School Day, Fall Break  
 15 Non-School Day, Fall Break

### November

24 Non-Instructional Day, Break  
 25 Non-Instructional Day, Holiday, Thanksgiving  
 26 Non-Instructional Day, Break

### December

20 Non-School Day, Break  
 21 Non-School Day, Break  
 22 Non-Instructional Day, Holiday, Christmas  
 23 Non-School Day, Break  
 24 Non-School Day, Break  
 27 Non-School Day, Break  
 28 Non-School Day, Break  
 29 Non-School Day, Break  
 30 Non-School Day, Break  
 31 No-School Day, Break



### January



1 Non-Instructional Day, Holiday, New Year's  
 2 Non-School Day, Break, Martin Luther King, Jr.  
 3 No-School Day, Break  
 6 No-School Day, Break  
 7 No-School Day, Break  
 8 No-School Day, Break  
 9 No-School Day, Break  
 10 No-School Day, Break

### March

30 No-School Day, Break  
 31 No-School Day, Break

### April

1 No-School Day, Break

### May

10 Last day for students

# Breathitt High School

## Master Schedule

<b>PERIOD</b>	<b>TIME</b>
<b>1<sup>st</sup> Period</b>	<b>8:05-8:57</b>
<b>2<sup>nd</sup> Period</b>	<b>9:01-9:53</b>
<b>3<sup>rd</sup> Period</b>	<b>9:57-10:49</b>
<b>4<sup>th</sup> Period</b>	<b>10:53-12:14</b>
<b>1<sup>st</sup> Lunch</b>	<b>10:53-11:18</b>
<b>2<sup>nd</sup> Lunch</b>	<b>11:21-11:46</b>
<b>3<sup>rd</sup> Lunch</b>	<b>11:49-12:14</b>
<b>5<sup>th</sup> Period</b>	<b>12:18-1:10</b>
<b>6<sup>th</sup> Period</b>	<b>1:14-2:06</b>
<b>7<sup>th</sup> Period</b>	<b>2:10-3:02</b>

# BREATHITT COUNTY LEADERS

Superintendent  
Central Office Secretary  
Director of Pupil Personnel  
District Finance Officer  
Instructional Supervision/Federal Programs  
Director of Special Education  
Transportation Director  
Building Grounds/Technology Safety  
Food Service Director  
Special Education Liaison  
District Literacy Specialist  
Curriculum Specialist

Phillip Watts  
Sheretta Haddix  
Susan Watts  
Stacey McKnight  
Stacey Davidson  
Hannah Watts  
Anthony Mullins  
William Noble  
Tabitha Napier  
Hannah Watts  
Omer Hudson  
Heather Hall

Principal  
Vice Principal  
Vice Principal  
Guidance Counselor  
Curriculum Coach  
School Psychologist  
School Nurse  
Athletic Director  
Media Specialist  
BHS Youth Service Coordinator  
Records/Attendance  
Accounting/Secretary  
Receptionist  
BHS Food Director

Charles Davidson  
Bonnie Lively  
Daphne Noble  
Kera Howard  
JoDean Howard  
Michelle Johnson  
Krista Beth Helton  
Kyle Moore  
Rena Hamblin  
Nan Herald  
Glenna Ritchie  
Patricia Gross  
Kristian Stamper  
Melissa Hollon





## **BHS School Teacher/Staff Leaders**

### **Math Leaders**

Angela Adams  
Augusta Barnett  
Joy Neace  
Tami Carpenter  
Jessica Cole  
David Napier  
Cealia Clair

### **Science Leaders**

Michael Bowling  
Tiffany Combs  
Penelope Turner  
Willie Turner  
Jeff Clair

### **English Leaders**

Scott Allen  
Elesha Allen  
Chris Stamper  
Annette Coomer

Tonya Raines  
Zackary Eiserman

### **Social Studies Leaders**

John Baker  
Jennifer Bowling  
Brandon Hayes  
SS Teacher  
Austin Strong

### **CTE Leaders**

Kenneth Combs  
Taylor Masters  
Ken Spicer

### **Music/Arts**

Bobby Shouse  
Scott Hollan

### **Custodial Leaders**

Clay Fugate  
Wes Kilborn  
Ronald Peters  
Pamela Peters  
Dustin Sumner

### **Health/PE Leaders**

Richard Deaton  
James Strong

### **JROTC Leaders**

Darren Iacono

### **World Language Leader**

Maria Montona

### **Interventionist Leaders**

Deana Moore  
David Abner  
Kenneth Neace

### **Credit Recovery/Success Academy Leader**

John Noble

### **Special Education Leaders**

Brent Turner  
David Turner  
Justin Combs  
Matthew Minix  
Malissa Noble  
Brandy Rice  
Patricia Miller  
Victoria Shouse Neace

### **ATC Leaders**

Gene Booth  
Kelly Cliburn  
Rebecca Neace  
Jerry Smith  
Verna Stacy

### **Food Service**

Eva Watts  
Denese Deaton  
Victoria Gross  
Vickie Gross  
Mary Howard  
Michelle Stewart  
Melissa Baker  
Elizabeth McIntosh  
Spring Turner

## Our Vision

# Breathitt High School

Safe  Prepared  Proud

## Mission

**Breathitt High School will create an educational experience that fully prepares All students for All transitional opportunities.**

## Core Values

- All students can learn.
- Good role models positively influence student behavior.
- School and student data will drive All decisions.

## Positive Growth Mindset:

We encourage students to foster a positive growth mindset while at Breathitt County High School. This notion of learning from failure, celebrating others, and taking healthy risks is crucial to ensure that our mission of college and career readiness along with citizenship is a reality for all students.



## Attendance Policy

It is the responsibility of parents and students to attend school daily. If you have to be out please refer to the district's attendance policy and truancy guidelines. You can find the attendance policies on the Breathitt County Schools District website reference policy numbers students 09.12 and students 09.123. Online user can click this link [District attendance policy](#)

## Scheduling:

All students are required to take seven (7) courses each year they attend Breathitt County High School. This means each student will take seven (7) courses each year from grades 7 through 12. After the school year begins, course changes will only be made for one of the following conditions: to make up a required course, to add a graduation requirement, to correct duplication of a course, to correct inappropriate placement of a student, or to balance out class size. Students may also change classes after benchmarking on the MAP test in Fall and Winter. It is important to give serious consideration when making your class selections. The following schedule is recommended for each grade level:

**7th:** English, Science, Math, Social Studies, Technology, Rotation or Pathway courses.

**8th:** English, Science, Math, Social Studies, Technology, Pathway Courses.

**Freshman:** English I, Modern World History, Earth Science, Algebra I or Math, Health/PE, Digital Literacy, electives= 7 Courses.

**Sophomore:** English II, Integrated S.S, Biology, Geometry, 3 Electives, CTE or Pathway= 7 Courses

**Juniors:** English III, Modern American History, Algebra II or Math class teaching Algebra II standards, 4 Electives, CTE or Pathway courses= 7 Courses

**Seniors:** English IV, Math (Financial Literacy), Arts & Humanities, 4 Electives, CTE, or Pathway courses- 7 Courses.

\*FRAME OR FRAME MIDDLE classes as needed.

## Grading System & Report:

A-Excellent	90-100	D-Poor	60-69
B-Good	80-89	F-Failure	59 or below
C-Average	70-79		

## **7th & 8th Grade Promotion Requirements:**

7th and 8th grade students must pass a minimum of 6 out of 7 courses each year to be promoted. 4 of the courses passed must be core academic classes. If a student does not earn a passing grade in a core class, the student must complete a credit recovery program prior to being promoted. Pass is defined as earning a letter grade of D or higher. Core Academic classes include math, science, language arts, and social studies.

## **Graduation Requirements for Class of 2022-current 12th graders**

Graduates must have 22 credits to graduate

- 4 English(including I, II, III, IV)
  - 3 Math (including Algebra I, Geometry, and Algebra II, must enroll in one elective (Financial Literacy))
  - 3 Science
  - 3 Social Studies
  - ½ Health
  - ½ Physical Education
  - 1 Visual/Performing Arts
  - 1 Competency in Technology
- Civics Test

## **Graduation Requirements for Class of 2023-current 11th graders**

Graduates must have 22 credits to graduate

- 4 English(including I, II, and two other personalized credits covering remaining required KAS)
  - 4 Math (including Algebra I, Geometry, and two other personalized credits covering remaining required KAS (Financial Literacy))
  - 3 Science
  - 3 Social Studies
  - ½ Health
  - ½ Physical Education(shall provide CPR training)
  - 1 Visual/Performing Arts
  - 1 Competency in Technology
  - 1 Qualifier listed in 704 KAR 3:305\*
- Civics Test

## **Graduation Requirements for Class of 2024-current 10th graders**

Graduates must have 22 credits to graduate

- 4 English(including I, II, and two other personalized credits covering remaining required KAS)
- 4 Math (including Algebra I, Geometry, and two other personalized credits covering remaining required KAS including Financial literacy Standards (Financial Literacy))
- 3 Science

- 3 Social Studies
- ½ Health
- ½ Physical Education (shall provide CPR training)
- 1 Visual/Performing Arts
- 1 Competency in Technology
- 1 Qualifier listed in 704 KAR 3:305\*

#### Civics Test

\*Qualifiers listed in 704 KAR 3:305 - Must meet **ONE** of these:

- Complete the precollege curriculum as established by the Council on Postsecondary Education; OR
- Meet benchmark score in one section (English, Math, or Reading) of a college admission test (such as ACT or SAT) or a placement exam as established by the Council on Postsecondary Education such as the KYOTE; OR
- Earn three postsecondary credit hours or more of a KDE approved dual credit class with a grade of C or higher; OR
- Complete one AP class and score a 3 or higher on the corresponding AP exam; OR
- Earn an industry certification as approved by the KY Workforce Innovation Board; OR
- Earn four credits from classes within a single KDE-approved career pathway; OR
- Complete two years of KDE-approved
  - or Kentucky Labor Cabinet approved pre-apprenticeship or apprenticeship; OR
- Complete a KDE approved process to verify 500 hours of exceptional work experience or alternative requirements as outlined in a student's Individual Education Plan (IEP).

The remaining credits are determined in accordance with the student's individual learning plan and career pathway(s).

All students must reach the status of Transition Ready in order to graduate. In the case of a student that has not met this criteria, he or she can apply for graduation based on giving a good faith effort toward reaching Transition Ready.

## **Next Generation Academy**

The Next Generation Academy is an open opportunity for all students. Selection shall be based on an application process heavily weighted on academic performance, ACT scores, and attendance. We consider it imperative for students in this academy to be exemplars of academic excellence and positive role models. Students wishing to be considered for entry into the Academy shall complete a common application which shall be scored by a district committee, composed of Breathitt County Schools' employees. Applications shall be available in both the spring (sophomores) and fall (juniors who will join the cohort beginning in the spring). Applications shall be scored using the following criteria.

<b><u>CRITERIA:</u></b>	<b><u>POINT VALUE:</u></b>
ACT Scores	35
Grade Point Average (cumulative unweighted)	30
Attendance (minimum 96% per board policy)	20
Behavior	5
Income	5
1 <sup>st</sup> Generation College	5
<b>Total</b>	<b>100</b>

\*We *shall* require the following minimum state ACT benchmarks:

**English – 18, Mathematics – 19, Reading – 20**

In addition, an ACT Composite of **18** meets the minimum requirement.

\*If Math benchmarks do not meet the national benchmark of 22, students may take the KYOTE Math exam (14 or higher), the Wonderlic exam (340 or higher), or EdReady (75-94) to take the class without the lab.

Online users:

[Next Generation Application:](#)

[Next Generation Pamphlet:](#)

## **WEIGHTED GRADES POLICY**

### **Advanced Placement**

Students in Advanced Placement courses must sit for the College Board AP Exam in the spring. Students who do not take the exam will receive regular course credit toward their GPA—not Advanced Placement or Advanced course credit. Should the student receive regular course credit, AP designation will be removed from the course title on their transcript. The exception to this policy would be students who have elected the dual credit option (if offered) for an Advanced Placement course. Students who elect the dual credit option are not required to sit for the AP exam.

### **Class Rank and Grade Point Averages**

Individual class rank and grade point average (GPA) shall be calculated at the end of the second, fourth, sixth, and eighth semesters. This calculation shall be based on performance in all courses taken during the high school years.

Full year course credits will be used to compute the final GPA. Quality points shall be assigned as follows:

<b>AP/Dual Credit</b>	<b>Honors</b>	<b>Regular</b>
A (90-100)=5.0	A (90-100)=4.5	A (90-100)=4.0
B (80-89)=4.0	B (80-89)=3.5	B (80-89)=3.0
C (70-79)=3.0	C (70-79)=2.5	C (70-79)=2.0
D (60-69)=2.0	D (60-69)=1.5	D (60-69)=1.0
F (59-Below)=0.0	F (59-Below)=0.0	F (59-Below)=0.0

**Advanced Placement Courses** include the following: English Language, English Literature, Psychology, Human Geography, Calculus, Biology, Chemistry

### **Dual Credit:**

Breathitt High School, Morehead State University, and Hazard Community and Technical College have developed an agreement that allows students to take courses at BHS that will grant college credit. They may include the following:

ENG 100, ENG 200, MAT 152 (College Algebra), MAT 174 (Pre-Calculus), MAT 123 (Intro to Statistics), HIS 108 (History of the US through 1865) & 109 (History of the US since 1865), CIS 101 (Intro Computer Science), CIS 211 (Data Modeling), ADX 120/121 (Automotive Electricity), AUTO 110/111 (Brake systems), ADX 150/151 (Engine repair), CAR 126/127 (Intro to Construction), CAR 190/191 (Light Frame construction), ELT 110 (Circuits 1), DLC 101 (Digital Literacy), AHS 105 (Intro to Health Science), AHS 115 (Medical Terminology), NAS 100 (Nurse Aid) and other courses as available.

Students that participate in this program must:

- Have a minimum GPA of 3.0.
- Have minimum ACT Composite of 18; and all subscore requirements: English-18, Math-22, Reading 20.
- Be a Junior or Senior.
- Meet all BHS prerequisites (such as English I & II).
- Be recommended by the Guidance Counselor.
- And/or Approval from BATC principal

## **VALEDICTORIAN/SALUTATORIAN CRITERIA**

Adopted: July 21, 2011

The Valedictorian and Salutatorian at Breathitt County High School shall be determined using the following method:

1. The weighted cumulative Grade Point Average (GPA) will be rounded to the nearest tenth and the decimal point will be moved one place to the right. Example: A GPA of 4.127 will be rounded to 4.1. Moving the decimal place results in 41 points.
2. The student shall meet all requirements of a pre-college curriculum or higher. (Refer to the Pre-College requirements for graduation as recognized by the Kentucky Department of Education.)
3. Students may use the highest ACT composite score earned on or before the February test of their senior year.
4. **Senior Year Requirement: Students must meet the attendance requirement per District Attendance Policy for Graduation in order to be given this honor. A candidate for valedictorian or salutatorian must have 92% attendance.**

EXAMPLE:

GPA Points =	41
ACT Points =	28
Total Points =	69

The highest point total will be the Valedictorian, with the second highest point total named Salutatorian. In the event of a tie, co-valedictorians or salutatorians will be recognized.

## **ALTERNATIVE PLACEMENT**

When a student is assigned to In-School Suspension or Success Academy, cell phone and other electronic devices will be turned in to the teacher and will not be in use during the day. A separate handbook will be given to parents and students when the assignment to the Success Academy is made.

## **Virtual School Policy 2021-2022**

Breathitt County School district may allow currently enrolled students to participate in the Breathitt County Virtual School. This innovative classroom, allows students to participate in grade level, and appropriate coursework in an individualized setting. Students who are enrolled in the Breathitt County Virtual School will participate in course work from a web based educational platform. Students are expected to participate in all course work and will receive a grade based on the mastery of the content and the participation in the course.

Breathitt County Virtual Students are still students of the Breathitt County School District and must adhere to all policies, rules, and guidelines as students in the traditional classroom setting. (See Breathitt County Virtual School Contract.)

Students in grades 7-12 are eligible to participate in the Breathitt County Virtual School. However in extraordinary circumstances students who are in a lower grade level MAY be permitted to enroll in the program.

Students seeking enrollment into the Breathitt County Virtual School must first request a meeting with the building principal. Upon scheduling a meeting the parents/ guardian and the student must meet with a committee consisting of the Building Principal or designee, Instructional Supervisor, Director of Pupil Personnel and the Guidance Counselor (if applicable).

Upon reviewing the educational records of the student and discussion within the committee, the committee will determine whether to enroll the student in virtual school.

- If enrolled in, the parent and the student MUST sign the Breathitt County Schools Virtual School Contract.

## **Make up Work**

Students with excused or pre-arranged absences shall be permitted to make up work they have missed. It is the student's and parent's responsibility to contact teachers concerning make-up work and it is the student's responsibility to submit work. Students shall be allowed 3 days, or if a student is absent more than 3 days, the same number of days to complete make-up work as they were absent. Work missed due to suspension or unexcused absences cannot be made up.



## **Parent Portal**

BHS operates on a grading system that consists of four 9 week grading periods. Each nine weeks will average together to determine the overall average for final reporting at the end of the school year. In an effort to be more environmentally friendly, parents and students at BHS can access student information through the Parent Portal of Infinite Campus student data system. Students and parents shall visit Parent Portal for updated grades and attendance reports.

<https://kyede2.infinitecampus.org/campus/portal/breathitt.jsp>

## **Special Education**

The special education teacher will collaborate with the regular education teacher in developing and implementing lesson plans which address the needs of special education students. Teachers will use the guidance of Individual Education Plans (IEP) to guide interventions and accommodation as needed. Discipline of special education students will be dealt with on an individual basis.

## **BATC-Vocational Classes**

Students will have the opportunity to attend BATC and choose from a variety of courses. Students wishing to attend must meet the age limit criteria. Seniors and Juniors shall have the first priority for BATC. A student shall not drop BATC after (5) days unless approved by a committee appointed by the principal. The committee shall include the Principal, Guidance Counselor, Parent, Student, and contact from the BATC. If a student is suspended from BATC, he/she may be suspended from school the entire day. BATC attendees will report to the designated area upon arrival from BATC. If a student chooses not to report to the designated area the choice will result in disciplinary action.

## **Transfer of Grades**

Grades of students transferring to BHS will be held until the official transcript or report card is received from the previous school.

## **EXTRA CURRICULAR ACTIVITIES**

\* Students in grades 9-12 participating in extracurricular activities will be subject to random drug testing. Refer to drug-testing policy for details.

## **ACADEMIC TEAM- CODE OF CONDUCT**

Students on any Academic Team shall and must abide by all rules set forth in the discipline code and student handbook and the following additional criteria:

- a. All team members must maintain a 2.5 GPA in order to remain on the team. Each coach will check grades and monitor student's progress monthly.
- b. Any team member in character education will be ineligible to play that day.
- c. Any team member that spends 10 or more units in the character education program will be removed from the team.
- d. Any team member that is suspended from school while he/she is a member of the academic team will be removed from the team.

## **Athletic & Academic Team**

Academic Team, Football, Boys Basketball, Girls Basketball, Golf, Girl's Volleyball, Soccer, Boys Baseball, Girls Softball, Cross Country, Track & Field, Bass Fishing,. E-Sports

## **ATHLETIC ELIGIBILITY REQUIREMENTS**

The athletic eligibility requirements are subject to K.H.S.A.A. rules and the Breathitt County School District Athletic Handbook.

## **CLUBS**

Breathitt County High School has a variety of clubs and student organizations. These clubs include Future Business America (FBLA), Leaders of Future Farmers of America (FFA), Student Technology Leadership Program (STLP), 4-H, Beta, etc. Each club has its own rules/bylaws as to fees, membership, etc. All students are encouraged to join a club. Any student under suspension/expulsion may not take part in club activities. Clubs will meet on an as needed basis, as approved by the Principal.

## HOMECOMING COURT

### A. King and Queen

Six boys and six girls will be nominated by the senior class as candidates for homecoming king and queen. These candidates will be voted on by the students in grades 9-12..

### B. Homecoming Court/Attendants

3 boys and 3 girls will be nominated by each of the grades below the 12th grade. These candidates will be voted on by their respective classmates. (Ex – 3 boys and 3 girls in the 10th grade will be voted on by the rest of the 10th grade students.) Any girl or boy who would like to participate in the Homecoming Court must meet the following guidelines:

Have a minimum overall GPA of 2.0.

Have no suspensions in the current year.

Have no failing grades in the current semester.

Have at least 92% attendance for the current year. (excluding excused absences)

## PROM/PROJECT PROM/SENIOR TRIP

### Prom/Project Prom

Only Breathitt County seniors and their approved dates may attend the prom with these exceptions:

- The class sponsors and principal will determine ticket sales and costs to attend prom for both seniors and dates.
- Only students grades 9-12 will be permitted to attend the BHS prom.
- Students who have violated the Drug/Alcohol Policy during the current school year may not attend.
- Students having equivalent of 6 or more unexcused absences accumulated may not attend.
- Outside dates must be approved by the principal at least 10 days prior to prom.

### Senior Trip

The Senior Trip is an annual event usually scheduled during late April or early May. In keeping with the philosophy of the Breathitt County Board of Education, the trip will be educational in nature. The cost of the trip varies from year to year depending on the length and the number of seniors participating. The cost of the trip is the responsibility of each student wishing to go. Students are given the opportunity to earn their fee by working in a series of fundraisers usually beginning their senior year.

- To be eligible for the Senior Trip, students must meet the following criteria:
- Have no suspensions due to fighting or drugs during the current school year.
- Must be a full time student.
- Must be eligible for graduation at the end of the current school year.
- The student cannot have the equivalent of six (6) days unexcused absences accumulated **in any class in either semester of the current year.**

### Eligibility/Appeals Process

Students who are eligible for the Senior Trip and Prom will be posted in early December. Any appeals for unexcused absences must be appealed before the end of the Fall Semester.

Eligible students will be posted again approximately one month before Prom and the Senior Trip. Students will have one week to appeal any unexcused absences for the Spring Semester. Lists will be posted until Prom week.

The appeals committee will consist of the Principal, Assistant Principal, Director of Pupil Personnel, Guidance Counselor, Youth Services Center Coordinator and Special Ed Director (If applicable).

## DANCE RULES

Breathitt County High School strives to bring extra-curricular activities to students. To ensure the safety and well being, the school requests the following rules be observed during school sponsored dances:

1. Students/dates that leave the building without permission, cannot return to the dance.
2. Students/dates cannot be wandering through the building.
3. Students/dates should remain in the designated area except for bathroom breaks.
4. All dates that do not attend BHS must be approved 24 hours prior to the dance by the principal(s).
5. No music with extreme vulgarity.
6. Students/dates must obey chaperones/teachers.
7. No dancing that implies sexual acts, etc.
8. No displaying overly affectionate PDA:
  - A. Touching private areas.
  - B. Sitting on laps.
  - C. Any other acts that the teachers deem inappropriate.
9. Clothes should closely reflect discipline code (no clothing overly revealing).
10. No use of tobacco on campus for any student, (also if dates who are visitors are caught using tobacco in the building will be asked to leave).
11. Alcohol/drug policy will be strictly enforced.

## ANNOUNCEMENTS

General announcements will be made during the morning approximately at 7:45 AM or at the end of each class period, only when necessary. All announcements must have approval from the Principal's Office.

## ASSEMBLIES

At all times the student's behavior should be refined and courteous. An indication of the cultural level of the school is the conduct of its student body at an assembly. Whether guests are present or not, each student is personally responsible for the impression made by the school as a whole. Unacceptable conduct would include whistling, uncalled-for-clapping, boisterous behavior, and talking during the program.

Prior to the general assembly, students may be asked to report to their homerooms. Textbooks and other materials should be left in the homerooms. Purses and billfolds are to be taken with them.

## BREAKFAST/LUNCH PROGRAM

Breakfast is provided for all students each morning beginning at approximately 7:20 AM and closes when the first morning bell rings at 7:45 AM.

Breathitt County High School observes a closed lunch accessible to all students. Every effort is made to provide a choice of menus each day. Two lunch varieties are served each day in addition to a regular lunch. Students are scheduled twenty-five (25) minutes for lunch and all students are required to go to the lunchroom and remain there until he/she is dismissed to class.

Students are not allowed to order out or have a food item delivered directly from a restaurant during the school day. Each student must do his/her part in keeping the lunchroom clean. All students are required to remove their items from tables and place them in the proper containers. Students failing to comply with this request are subject to disciplinary action.

## CAFETERIA AND LUNCH HOUR

Student behavior in the dining room should be based on courtesy and cleanliness. Students must enter and exit the designated doors and remain in the cafeteria until their teacher takes them back to the classroom. Students are not to go into areas where classes are being held during their lunch hour.



# BHS Common Area Expectations

	Classroom	Dining Areas	Restroom	Hallway/Stairs	Technology	Arrival/Dismissal	Coliseum/Gym/Stadium
<b>Practice Respect</b> Treat others like you would like to be treated (Others, Property, and Self) Accept and Value differences.	- Be a good listener - Actively participate	-Use appropriate language, tone, and volume -Use good manners	-respect Privacy	-Use appropriate language, tone, and volume -Appropriate PDA	-Cell phone use in hallway & dining areas, including ear buds	-On arrival go to designated area. -7th/8th go to cafeteria. -9th-12th go to gym. -For dismissal go straight to buses or gym	-Sit in designated areas -Use appropriate language, tone, and volume
<b>Act Safely</b> Protect yourself and others. Report safety concerns Maintain personal space.	-Use materials appropriately	- Stay seated until dismissed (cafeteria) - Move to the bleachers when finished (mezzanine)	-Report concerns	-Walk on right side	-Use school appropriate sites and tools	-Stay in assigned area	-Walk
<b>Work Hard</b> Be prepared and give 100%	-Complete assignments on time -Bring materials	-Go through line promptly	Enter/exit restroom in a timely manner	-Travel to destination promptly	- Bring charged Chromebook to class daily	Enter building. In a timely manner	-Keep area clean - Travel to destination promptly
<b>Show Responsibility</b> Make wise choices. Follow directions Be where you are supposed to be.	- Be on time	-Keep area clean Get all items needed first time through line	-Go-Flush-Wash-Leave -Keep area clean	-Keep Area Clean	-Take care of your Chromebook, parts, and bags.	-Keep area clean -Follow adult directions	-Take all items with you
<b>Adult Expectations</b>	Be prepared Active Supervision Be accountable for students	Be on time Active Supervision	Be on duty, bathroom sweeps	Active Supervision in doorway		Be on time Active Supervision	Active Supervision in assigned area

## Common Expectations

**Discipline Policies and Procedures:** Behavior which is disruptive of the educational process, shall not be tolerated and shall subject the offending pupil to appropriate disciplinary action. We will focus on the PAWS system

1. **Practice Respect**
2. **Act Safely**
3. **Work Hard**
4. **Show Responsibility**

## BHS Consequence Matrix

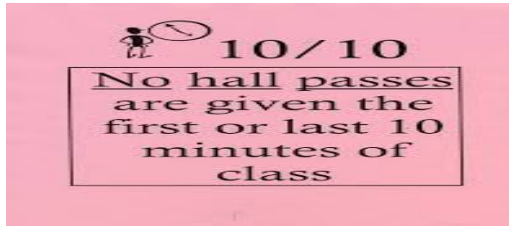
BHS CONSEQUENCE MATRIX			
LEVEL 1 Classroom Managed	LEVEL 2	LEVEL 3	LEVEL 4
<ul style="list-style-type: none"> <li>• Cheating</li> <li>• Lack of Participation</li> <li>• Minor Classroom Disruptions</li> <li>• Unprepared for class</li> <li>• Minor Disrespect</li> <li>• Failure to follow staff directions/defiance</li> <li>• Physical Contact without the intent to cause harm</li> <li>• Cell phone violations.</li> </ul>	<ul style="list-style-type: none"> <li>• Plagiarism</li> <li>• Bus Violation</li> <li>• Destruction of property</li> <li>• Disruptive</li> <li>• Defiant</li> <li>• Disrespectful</li> <li>• Skipping Class</li> <li>• Profanity/vulgarity</li> <li>• Use/disruption of tobacco, vape</li> </ul>	<ul style="list-style-type: none"> <li>• Bullying</li> <li>• Fighting</li> <li>• Leaving Campus</li> <li>• Verbal abuse</li> </ul>	<ul style="list-style-type: none"> <li>• Disorderly conduct</li> <li>• Theft/Stolen property</li> <li>• Arson</li> <li>• Assault</li> <li>• Bomb threat</li> <li>• Sexual Misbehavior</li> <li>• Weapon</li> <li>• Vandalism</li> <li>• Alcohol possession, use, distribution</li> <li>• Drugs possession, use, distribution</li> <li>• Substantive threats/terrorists</li> </ul>
Consequence: 1 - Warning 2 - Student/Teacher Conference 3 - Parent Contact/Conference 4 - Guidance Counselor Referral	Consequence: 1 - Character Cafe/Loss of Incentive 2 - After School/Ripple Effect 3 - ISS one class period 4 - ISS 1 Day 5 - ISS one day	Consequence: 1 - ISS two days 2 - ISS three days 3 - Alternative placement (15-45 days) 4 - Court Designated referral	Consequence: 1 - Contact law enforcement 2 - Alternative placement 3 - Suspension 4 - Day treatment referral

**Classroom Expectations:** At BHS, the learning environment is sacred.

1. Students are expected to enter classrooms quietly and respectfully. Furthermore, students should be in class and seated before the bell rings.
2. Being prepared is an important part of our PAWS values. Students that are prepared for their classes mentally and with the materials they need experience less stress throughout their school day. Students should have the materials they need for each class which may include: books, assignments, homework, paper, pencil, notebook, and chromebook.
3. Students should follow all teacher instructions during class time with respect and work to maintain a high quality education.
4. Students should complete all assignments to the best of their ability during class time and allow other students the opportunity to do the same by using appropriate classroom behavior.
5. Classes are dismissed by the teacher, not the clock. Please be courteous by remaining in your seat until you are dismissed.
6. Students should also comply with any additional procedures and or/expectations established by their given LEADERS.
7. Students will use the Chromebooks on a daily basis.

### Hall Pass Expectations

At BHS, every minute counts. We don't have time to waste. With that said, there will be times when students need to be out of class for various reasons. Students may be excused from the classroom during class with a hall pass issued by the teacher. Further, we follow the 10/10 rule. Hall passes may be issued AFTER the first 10 minutes of class and BEFORE the last 10 minutes of class. Only one student at a time can use each hall pass.



### Hallway Expectations

During class changes, students should move throughout the hallway calmly and respectfully without making loud noises or engaging in horseplay. There will be a tardy bell. Students are expected to arrive in their assigned classroom on time and ready

to succeed.

### Locker Expectations

Students will have the opportunity to visit their lockers between each class period. Students are encouraged to take good care of their locker knowing they will be held responsible should any vandalism to their locker occur. Lockers are property of BHS and can be searched at any time for reasonable cause. Lockers are optional.



**BHS Dress Code: WE DRESS FOR COLLEGE & CAREER SUCCESS**  
**DRESS CODE**

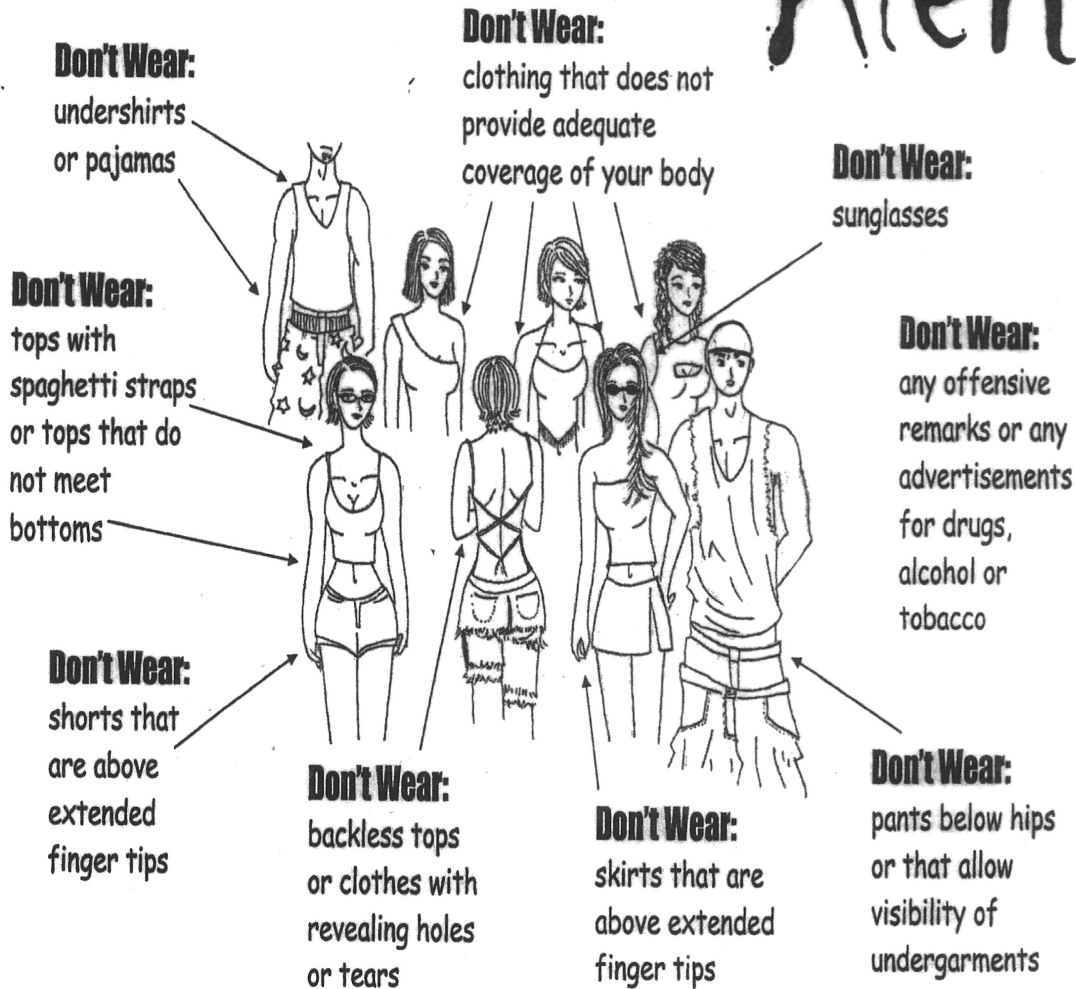
Dress code requirements apply to all students (male and female) and are to be followed during school hours, during school-sponsored events, and during extracurricular activities. Students who are participating in Physical Education classes must adhere to all dress code requirements before entering the hallways or classrooms. Teachers of the physical education classes will set the dress codes for the physical education classes. However, shirts (those meeting dress code standards) must be worn at ALL times.

1. Shoes must be worn at all times.
2. Shorts, skirts, dresses, and skorts (including those worn with leggings, etc.) must be no shorter than four (4) inches from the top of the knee.
3. No sleeveless shirts or off-the-shoulder clothing will be permitted. Students who participate in a sport or club that have sleeveless shirts that are a recognized part of an official school uniform will be the only ones to vary from this. Then, they can only be worn during regular practice/competition times. Thick-banded tank tops are permitted. No spaghetti straps.
4. Pants, jeans, shirts, shorts, or any other clothing item that contains a hole exposing skin more than 4 inches above the knee is not permitted. Pajama bottoms are not pants and are not allowed to be worn instead of pants. Any questionable garment may be required to be covered during the school day.
5. Students are permitted to possess and wear hats or caps during the school day except in the cafeteria. **Students are not to wear toboggans, beanies, or hoods that cover the head, or sunglasses in the building.**
6. No clothing shall be permitted which promotes alcohol or drugs or which bears offensive language, pictures, signs, or offensive insinuations. If it is illegal to do, it is banned on clothing in our building.
7. See-through clothing, bare midriffs, and any article of clothing considered indecent or distracting is prohibited.
8. Shirts must be of length that they could be tucked in and remained tucked in whether sitting or standing or stretching. We are not attempting to enforce that shirts be tucked in, but to enforce the fact that shirts must be of proper length to cover the midriff region the entire time the shirt is worn. At no time should a student's shirt expose the bare back or midriff.
9. All clothing must be "form-fitting". Clothing that is excessively baggy will not be tolerated.
10. All pants and shorts must be worn at the waist. The waist is considered the area ABOVE the top of the hip bones. Underwear cannot be visible at any time.



**Examples of Dress Code Violations:** Please refer to the listed above items if you have any concern about dress code violations.

# Dress Code Alert





### **ELECTRONIC DEVICES POLICY (Includes Cell Phones, MP3 Players, etc.)**

***Electronics (Cell Phone Policy):*** Pursuant to KRS 158.165 and the Board Policy, while on school property or attending a school sponsored or school related activities, students shall be permitted to possess and use personal telecommunications devices (such as cell phones) provided they observe the following conditions:

1. Devices shall not be used in a manner that disrupts the educational process, including, but not limited to, posing a threat to academic integrity or violating confidentiality or privacy rights of another individual, unless an emergency situation exists that involves imminent physical danger and a certified employee authorizes the student to do so.

***Otherwise, devices shall be used in a manner promoting educational improvement consistent with established Internet Usage Safety Program (Digital Driver's License).***

Students violating this policy will be subject to the following disciplinary action. 1<sup>st</sup> offense device will be returned to the student at the end of the day by office staff; 2nd offense will require guardian pick-up of the device; 3rd offense is a 3-school day confiscation, or if a student picks up the device before 3 days, a \$10 (ten dollar) fee shall be paid; 4th and subsequent offense(s) is a 10-school day confiscation, or if a student picks up the device before 10 days, a \$20 (twenty dollar) fee shall be paid (may be returned by court order). In addition, an administrator may confiscate the device, which shall only be returned to the student or the student's parent/guardian, as appropriate.

2. Students are responsible for keeping up with devices they bring to school. The district shall not be responsible for loss, theft, or destruction of devices brought onto school property.

3. Students shall comply with any additional rules developed by the school concerning appropriate use of telecommunication or other electronic devices.

4. Students shall not utilize a telecommunication or similar electronic device in a manner that would violate the district's Acceptable Use Policy or procedures or its' Code of Acceptable Behavior and Discipline.

**District Technology Property Deployment Agreement**  
**(One to One Initiative)**

While the primary purpose of the Breathitt County School District's technology equipment is for use on site during the instructional day, students will also be able to utilize devices for anywhere, anytime learning. All students/parents/guardians will be required to sign consent forms and submit fees before technology equipment can be taken to a location other than a District facility. Technology equipment may be assigned under the provisions of the Acceptable Use Policy.

\*Refusal to turn over cell phone will be Level III offense



**A. Drugs/Alcohol Prohibited**

No pupil shall possess, use, be under the influence of, sell or transfer any of the following on or about school property, at any location of a school-sponsored activity or in route to or from school or a school-sponsored activity:

- a. Alcoholic beverages
- b. Controlled drug substances and drug paraphernalia

Substances that "look like" a controlled substance. Instances involving look-alike substances, there must be evidence of the student's intent to pass off the item as a controlled substance. In addition, students shall not possess prescription drugs for the purpose of sale or distribution.

**Consequences for Possession, Use, Under the Influence or Sale of Alcohol or Drugs:**

**1<sup>st</sup> time** – 45 days Alternative Placement – Refer to Law Enforcement and CDW.

**2<sup>nd</sup> time** – Suspension – 10 Days *and/or recommendation to Day Treatment / Mandatory Counseling*

**B. ASSAULT Pupils**

Any pupil who assaults, batters or abuses (physical or sexual) another pupil shall be subject to appropriate disciplinary action, including suspension or expulsion.

Any pupil who assaults, batters or physically or verbally abuses a teacher or other school personnel shall be subject to appropriate disciplinary action up to and including expulsion from school and/or legal action.

School administrators, teachers or other school personnel may immediately remove or cause to be removed threatening or violent students from a classroom setting or from the District's transportation system pending any further disciplinary action that may occur.

Threatening or violent behavior shall include, but not be limited to: Verbal or written statements or gestures by students indicating intent to harm themselves, others or property.

Physical attack by students so as to intentionally inflict harm to themselves, others or property.

Assault is divided into three categories:

**Assault I**

**Definition of Assault I**

Any person who attacks an individual (Ex: jumps from behind)

**Consequences of Assault I**

**1<sup>st</sup> time** – 10 day In School Suspension/School Resource Officer files charges with Court

*Parent/student conference.*

**2<sup>nd</sup> time** – 10 day suspension + *Parent/student conference and/or recommendation to Board of Education for expulsion.*

**Assault II**

**Definition of Assault II**

A person who attacks an individual and inflicts bodily harm, which is deemed to need immediate medical attention by a school official. (Ex: principal, assistant principal, school nurse, etc.)

**Consequences of Assault II**

1<sup>st</sup> time – 10 day suspension + School Resource Office files charges  
+ Parent/student conference and/or recommendation to Board of Education for Expulsion.  
2<sup>nd</sup> time – 10 day suspension + School Resource Officer files charges  
+ Refer to the Board of Education for expulsion + Parent/student conference.

**Assault III Definition of Assault III**

Use of a weapon or object to enhance bodily harm.

**Consequences of Assault III**

1<sup>st</sup> time – 10 day suspension + School Resource Officer files charges + refer to board for expulsion + Parent/student conference.

\*\*Parent/student/school conference to let the students know what is expected and to help assist with needed help to achieve this goal.

\*\*Levels of assault are left to the discretion of the principal/assistant principal or principal's designee.

\*\*\* The determination between a fight and assault will be left to the discretion of the principal/assistant principal or principal's designee.

\*\*\*\*After a decision has been made, if other evidence is found, the principal/assistant principal or principal's designee has the right to change his/her ruling.

**C. Fighting**

Is defined as physical and/or verbal abuse, or other acts of violence where both parties have contributed to the conflict either verbally or physically. Fights are divided into three categories:

**Definition of a Level I Aggressive Behavior/Fight**

Horse playing/scuffling, student stops on his/her own, no foul language, low aggression level, Shouting, screaming, verbal abuse and/or foul language

**Level I fight****Consequences of a Level I****I Aggressive Behavior/Fight**

1st time – 1-2 days In School Suspension  
2nd time – 3 Days ISS  
3rd time – 5 days ISS  
4th time – 3 day suspension/Parent Conference

**Level II Fight****Definition of a Level II fight**

Student does not have to be restrained, aggression level medium (student upset, but not to the point where he/she has to be restrained), calm after the fight.

**Consequences of a Level II fight**

1<sup>st</sup> time – 2-3 days ISS Parent/student Conference  
2<sup>nd</sup> time – 1-2 days suspension + Parent/student conference.  
3<sup>rd</sup> time – 5 days Suspension ( + charges filed with court system) + Parent/student conference.

**Level III Fight****Definition of a Level III fight**

Aggressive behavior, student has to be restrained and separated by staff/students, use of foul language, threats of other fights, etc.

**Consequences of a Level III fight**

1<sup>st</sup> time – 3-5 day suspension + Parent/student conference.  
2<sup>nd</sup> time – 5 to 10 day suspension + charges filed with court system + Parent/student conference or expulsion.

\*\*Levels of fights are left to the discretion of the principal/assistant principal or principal's designee.



## **HARASSMENT/DISCRIMINATION**

### **D. HARASSMENT/DISCRIMINATION. Policy 09.42811**

#### **Definition**

Harassment/Discrimination is unlawful behavior based on race, color, national origin, age, religion, sex, actual or perceived sexual orientation or gender identity, or disability that is sufficiently severe, pervasive, or objectively offensive that is adversely affects a student's education or from the perspective of an objective educator and from the perspective of the student at whom the harassment is directed.

The provisions in this policy shall not be interpreted as applying to speech otherwise protected under the state or federal constitutions. Speech that materially or substantially disrupts the educational process, as defined by policy 09.426; speech that violates policy 09.422; or speech that interferes with the rights of another student is not constitutionally protected.

#### **Prohibition**

Harassment/Discrimination is prohibited at all times on school property and off school grounds during school-sponsored activities. This prohibition also applies to visitors to the school who may come into contact with employees and students. (Acts of harassment/discrimination based on sex may be committed by persons of the same or the opposite sex)

District staff shall provide for a prompt and equitable resolution of complaints concerning harassment/discrimination.

#### **Disciplinary Action**

Students who engage in harassment/discrimination of an employee or another student on the basis of any of the areas mentioned above shall be subject to disciplinary action, including but not limited to suspension and expulsion.

#### **Guidelines**

Students who believe they have been a victim of an act of harassment/discrimination or who have observed incidents involving other students that they believe to be an act of harassment/discrimination shall, as soon as reasonably practicable, report it. In each school building, the Principal is the person responsible for receiving reports of harassment/discrimination at the building level. Otherwise, reports of harassment/discrimination may be made directly to the Superintendent. Additionally, if sexual discrimination or harassment is being alleged,

reports may be made directly to the District Title IX Coordinator. Without a report being made to the Principal, Superintendent, or Title IX/Equity Coordinator, the District shall not be deemed to have received a complaint of harassment/discrimination.

### **Prohibited Conduct**

Depending on the circumstances and the facts of the situation, and within the definition of harassment/discrimination contained in this policy, examples of conduct and/or actions that could be considered a violation of this policy include, but are not limited to:

1. Any nicknames, slurs, stories, jokes, written materials, or pictures that are lewd, vulgar, or profane and relate to the definition of harassment/discrimination contained in this policy;
2. Sexual advances, requests for sexual favors, spreading sexual rumors, or sexual assault (severe).
3. Causing a student to believe that he or she must submit to unwelcome sexual conduct in order to participate in a school program or activity or that an educational decision will be based on whether or not the student submits to unwelcome sexual conduct;
4. Implied or overt threats of physical violence or acts of aggression or assault;
5. Seeking to involve students with disabilities in antisocial, dangerous, or criminal activity where the students, because of disability, are unable to comprehend fully or consent to the activity; and
6. Destroying or damaging an individual's property.
7. Sexual touching or inappropriate behavior such as fondling or rape (severe).

### **Confidentiality**

District employees involved in the investigation of complaints shall respect, as much as possible, the privacy and anonymity of both victims and persons accused of violations.

### **Appeal**

Upon the completion of the investigation and correction of the conditions leading to the harassment/discrimination, any party may appeal in writing any part of the findings and corrective actions to the Superintendent.

If a supervisor is an alleged party in the harassment/discrimination complaint, procedures shall also provide for addressing the complaint to a higher level of authority. Failure by an employee, immediate supervisor, Principal, and/or Superintendent to report, notify, and/or initiate an investigation of alleged harassment/discrimination as required by this policy, or to take corrective action shall be cause for disciplinary action.

### **Retaliation Prohibited**

No one shall retaliate against an employee for student because s/he files a written grievance, assists or participates in an investigation, proceeding, or hearing regarding the charge of harassment/discrimination of an individual or because s/he has opposed language or conduct that violates this policy.

#### **False Complaints**

Deliberately false or malicious complaints of harassment/discrimination may result in disciplinary action taken against the complainant.

#### **Other Claims**

When a complaint is received that does not appear to be covered by this policy, administrators shall review other policies that may govern the allegations, including but not limited to, Board Policy 09.422 and/or 09.426.

### **HARASSMENT AND DISCRIMINATION COMPLIANCE COORDINATORS**

To ensure that complaints of harassment and discrimination, as defined by Board policy and all codes of conduct and handbooks distributed within the district, are promptly documented, investigated, and resolved.

Breathitt County Public Schools has appointed **Compliance Coordinators**. Individuals who have questions concerning compliance or complaint procedures should contact the Breathitt County District Office at 606-593-6363 or the above locations and ask for the compliance coordinator

## **Consequences of Harassment/Bullying:**

### **Mild**

- 1<sup>st</sup> Offense – Counseling/parent conference
- 2<sup>nd</sup> Offense – Counseling/Parent Conference/1 day In School Suspension
- 3<sup>rd</sup> Offense – 3 Days ISS/Parent Conference
- 4<sup>th</sup> Offense – 5 Days ISS/Parent Conference/Bullying intervention class (Provided online) Loss of all privileges until class is complete
- 5<sup>th</sup> offense – 3 day suspension/Parent Conference/possible referral to CDW

### **Moderate**

- 1<sup>st</sup> Offense – Counseling/Parent Contact/Alternative placement/referral to CDW
  - 2<sup>nd</sup> Offense – 3 day Suspension and refer to CDW and/or refer to the board for expulsion.
- Severe
- 1<sup>st</sup> Offense – 5-10 Days Suspension, refer to CDW and/or refer to the board for expulsion.

**Students: 09.422**

### **Bullying/Hazing**

In order to effectively participate in the democratic process as adults, students must learn to respect the rights of others and to interact with them in a civil manner. Therefore, students are required to speak and behave in a civil manner toward students, staff and visitors to the schools.

### **ACTIONS NOT TOLERATED**

The use of lewd, profane or vulgar language is prohibited. In addition, students shall not engage in behaviors such as hazing, bullying, menacing, taunting, intimidating, verbal or physical abuse of others, or other threatening behavior.<sup>1</sup> This policy extends to any/all student language or behavior including, but not limited to, the use of electronic or online methods. Such behavior is disruptive of the educational process and interferes with the ability of other students to take advantage of the educational opportunities offered. These provisions shall not be interpreted to prohibit civil exchange of opinions or debate protected under the state or federal constitutions where the opinion expressed does not otherwise materially or substantially disrupt the education process or intrude upon the rights of others. Students who violate this policy shall be subject to appropriate disciplinary action.

### **BULLYING DEFINED**

**The definition reads in Senate Bill 228: "Bullying means any unwanted verbal, physical or social behavior among students that involves a real or perceived power imbalance and is repeated or has the potential to be repeated."**

### **REPORTS**

As provided in the District Code of Acceptable Behavior and Discipline, students that believe they are victims of bullying/hazing shall be provided with a process to enable them to report such incidents to District personnel for appropriate action.

Employees are expected to take reasonable and prudent action in situations involving student welfare and safety, including following District policy requirements for intervening and reporting to the Principal or to their immediate supervisor those situations that threaten, harass, or endanger the safety of students, other staff members, or visitors to the school or District. Such instances shall include, but are not limited to, bullying or hazing of students and harassment/discrimination of staff, students or visitors by any party.

Students who believe they have been a victim of bullying or who have observed other students being bullied shall, as soon as reasonably practicable, report it.

The District Code shall specify to whom reports of alleged instances of bullying or hazing shall be made. In serious instances of peer-to-peer bullying/hazing/harassment, employees must report to the alleged victim's Principal, as

directed by Board policy 09.42811. The Principal/designee shall investigate and address alleged incidents of such misbehavior.

In certain cases, employees must do the following:

1. Report bullying and hazing to appropriate law enforcement authorities as required by policy 09.2211; and
2. Investigate and complete documentation as required by policy 09.42811 covering federally protected areas.

## **STUDENTS 09.422 (CONTINUED)**

### **Bullying/Hazing**

### **OTHER CLAIMS**

When a complaint is received that does not appear to be covered by this policy, administrators shall review other policies that may govern the allegations, including but not limited to, 09.426 and/or 09.42811.

Harassment/discrimination allegations shall be governed by Policy 09.42811.

#### **REFERENCES:**

1KRS 158.150; KRS 158.148; KRS 158.156 KRS 160.290 Bethel School District No. 403 v. Fraser, 478 U.S. 675, 106 S.Ct. 3159, 92 L.Ed.2d 549 (1986) Tinker v. Des Moines Independent School District, 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969) RELATED POLICIES: 03.162; 03.262; 09.13; 09.421; 09.425; 09.426; 09.42811; 09.42811; 09.43809.2211 (re reports required by law)  
Adopted/Amended: 07/10/2012  
Order #: 445

### **E. SEARCH AND SEIZURE**

The following Breathitt County Board Policy on search and seizure will be followed at Breathitt County High School:

#### **REASONABLE SUSPICION**

No pupil's outer clothing, pockets or his or her personal effects (e.g. handbags, backpacks, etc.) shall be searched by authorized school personnel unless there are reasonable grounds to believe the search will reveal evidence that the pupil has violated or is violating either a school rule or the law. Search of a pupil's person shall be conducted only with the express authority of the Principal.

#### **AUTHORIZED PERSONNEL**

Searches of a pupil's person or his or her personal effects shall only be conducted by a certified person directly responsible for the conduct of the pupil or the Principal of the school, which the student attends.

#### **WITNESS**

When a pat-down search of pupil's person is conducted, the person conducting the search shall be the same sex as the pupil; and a witness of the same sex as the pupil shall be present during the search.

#### **PERSONAL SEARCHES**

No search of a pupil shall be conducted in the presence of other students.

#### **STRIP SEARCHES**

No strip searches of students shall be permitted.

#### **FAILURE TO COOPERATE**

Students who fail to cooperate with school authorities when requested shall be subject to other disciplinary action.

#### **REGULAR INSPECTION**

School property, such lockers and desks, are jointly held by the school and the pupil. School authorities have the right to conduct a general inspection of all such property on a regular basis. During these inspections, items, which are school property, such as overdue library books, may be collected. Students' should not expect privacy from items left in such locations. A single desk or locker may be searched if reasonable grounds exist to believe that evidence of a violation of the law or a school rule is contained therein.

#### **ILLEGAL ITEMS**

Illegal items (e.g. weapons, drugs, etc.) or other possessions reasonably determined by proper school authorities to be a threat to the pupil's safety or to others' safety and security may be seized by school officials.

#### **OTHER DISRUPTIVE ITEMS**

Items, which may be used to disrupt or interfere with the educational process, may be temporarily removed from the pupil's possession by a staff member. The staff member through the Principal's office may return such items to the pupil.

#### **DISPOSITION OF ITEMS**

All items, which have been seized, shall be turned over to the proper authorities or returned to the true owner.

#### **USE OF TRAINED DOGS**

Subject to the following conditions, the Principal may authorize the use of trained dogs to locate controlled substances on school grounds.

The dogs shall be certified as never having been trained as attack dogs.

The Principal or the Principal's designee shall be present.

Searches involving dogs shall be conducted only when students are in classrooms; no student shall be in the vicinity of lockers being searched.

All dogs shall be on a leash and will not be allowed to come in close proximity to any student.

#### **ADDITIONAL STIPULATIONS**

On campus vehicles may be searched. Any illegal item confiscated will be when drugs, alcohol or weapons, etc. are suspected will have their parents and law enforcement officials notified and disciplinary action will be followed.

REFERENCES: KRS 161.180; New Jersey vs. T.L.O., 105 S. Ct. 733 91985.

### **F. WEAPONS**

#### **Weapons Prohibited**

Pupils shall not carry on their person or cause to be brought to school firearms, illegal knives, or any other object, which can be classified as a dangerous instrument.

#### **Penalty**

Violation shall constitute reason for suspension or expulsion.

References:  
KRS 160.290; KRS 160.340

### **G. BUS & OTHER TRANSPORTATION**

#### **Withholding of Riding Privileges**

The Principal/Director of Transportation or their designee is authorized to withhold bus-riding privileges up to a maximum of ten (10) school days per occurrence in the case of habitual or serious conduct violations.\* The Principal shall notify the parents in cases where bus-riding privileges have been withheld. The Superintendent or the Superintendent's Designee (Principal or Transportation Director) may withhold bus-riding privileges up to the remainder of the school year.\*\*

#### **KY DEPT of Education (Items Allowed on School Bus)**

The Kentucky Department of Education, Division of Pupil Transportation takes the position that students should not carry onto school buses any item, i.e. instruments, class projects, etc., which may block any aisle, doorway or exit. Glass items such as bottles, containers, or vases should not be allowed. Aluminum or metal items such as a pop can that could be used as a weapon or missile or could cause any type of disturbance should not be brought onto the school bus.

The Division has received many calls regarding what can and cannot be transported on a Kentucky School Bus. We feel that common sense should dictate the appropriateness of any item. Items such as a Pole Vault Poles, Flags for a Drill Team, Coolers, etc. should not be transported in the passenger compartment of a school bus.

There are too many items to name, however, as previously stated, a good common sense rule should apply. Remember, a school bus is for transporting students, not other items.

#### **Restitution of Damages**

The parents or guardians may be held responsible for restitution of any damages, beyond normal usage, inflicted by their child.



### **I. BUS RULES AND REGULATIONS**

The following rules have been established for riding school buses. Full compliance is expected of all individuals since bus transportation is provided free of charge and safety is a priority.

#### **Student Responsibilities**

- Students shall not stand in the road while waiting for the bus and shall remain at the assigned stop until the bus stops.
- Students who cross the road/street shall cross at 10 feet in front of the bus only after the bus driver gives them the signal to cross.
- Students will sit in assigned seats as designated by the driver or Director of Transportation.



- Students who ride a bus other than their own must secure a bus pass from the principal's office (with written permission from the parent/guardian to receive a pass).
- No animals are permitted on the bus.
- No Large objects may be transported unless approved by the driver or Director of Transportation. (only then if secured/or in the storage area).
- Soft-drinks (or other products in cans, bottles) are not permitted on the bus.
- Spraying of perfume, cologne, aerosol deodorant, hairspray, etc. on the school bus is prohibited. (Due to health risk of individuals with asthma, etc.)

## **II. AUTOMOBILES**

Automobile access to the campus is considered a privilege, not a right. Safe and courteous driving is expected of every student driver. Students who drive to school are required to register their automobiles with the Principal's office. It is only necessary to register once for **each** individual automobile driven to campus during the school year. Students must provide proof of insurance and valid driver's license.

There will be a charge for this registration, which is \$10.00. Students must park in the student lot. Students are not allowed to park in other areas unless given special permission by the principal. Cars parked in the student lot that have not been properly registered are subject to be towed at the owner's expense.

## **III. DRIVING STUDENTS/LOW ATTENDANCE/NO DRIVE POLICY**

1. Parking without a permit - Penalty includes loss of parking privileges.  
**First offense** – conference/warning; **Second offense** – 1 month loss of parking and owner of auto is contacted; **Third offense** – Remainder of the school year and owner of auto is contacted. **Fourth offense** – auto will be towed at owner's expense.
2. Parking in non designated area - **First offense** – warning – move vehicle immediately; **Second offense** – 1 month loss of parking and owner will be notified; **Third offense** – Loss of parking for the remainder of the school year and owner of auto will be notified; **Fourth Offense** – Auto will be towed at owner's expense.
3. Reckless driving on school property - Any action such as speeding, spinning gravels, squalling tires, power sliding, etc. while operating a motor vehicle on school grounds. Penalty includes a loss of parking privileges. **First offense** – 1-month loss of parking + contact local law enforcement officials; **Second offense** – rest of school year + contact local law enforcement officials.
4. Transporting students off campus without proper authorization - Loss of parking privileges the remainder of the semester.
5. Displays of affection and tobacco use will be enforced until student leaves school grounds  
 - (Student parking lot **IS** school grounds) These infractions will be dealt with according to the discipline code)
6. Excessive tardies per semester:  
 6 unexcused tardies – warning/parents are notified  
 9 unexcused tardies – loss of parking, on school grounds, for the rest of the semester  
 12 unexcused tardies – loss of parking, on school grounds, for the rest of the year.
7. Excessive unexcused absences:  
 3 unexcused absences – warning/parents are notified  
 6 unexcused absences – loss of parking, on school grounds, for the rest of the semester.  
 9 unexcused absences – loss of parking, on school grounds, for the rest of the year.
8. Students leaving school grounds without permission (no student shall leave school grounds without being signed out at the office)  
 1. 3 Days In School suspension (Loss of driving Privileges 30 days)  
 2. 5 Days In School Suspension (Loss of privileges for rest of the year)

## **NO PASS/NO DRIVE LAW**

The 2007 legislative session ended with the passage of several education-related bills, including the "No Pass/No Drive" bill (HB 32, amending KRS 159.051). This statute became effective on June 26, 2007, and will apply to school districts in the Commonwealth. This bill is intended to support dropout prevention and to provide an incentive for students to stay in school and pass their courses.

The "No Pass/No Drive" statute results in the denial or revocation of a student's driver's license for academic deficiency, or dropping out of school as a result of excessive or unexcused absences. Academic deficiency is defined as a student who does not have passing grades in at least four courses, or the equivalent of four courses, in the preceding semester. A student is deemed to have dropped out of school when he/she has nine or more unexcused absences in the preceding semester. Any absences due to suspension shall be unexcused absences. Should you want to review the full text of this law, please use the Legislative Research Commission website at the following address: [No pass No drive presentations:](#)

## **Breathitt County Schools Acceptable Use Policy Guidelines**

### **Breathitt County Schools Internet and Electronic Mail User Agreement Form**

**2021-2022**

We are pleased to offer the students and staff of the Breathitt County School District access to the district computer network for electronic mail and the Internet as part of the instructional or job related process. All technology resources shall be used to teach what is contained in the Kentucky Core Content, Program of Studies and Breathitt County's curriculum. To gain access to e-mail and the Internet, all students, staff, and volunteers must sign an Acceptable Use Policy agreement before direct access to the Internet or electronic mail will be provided. *Written parental consent shall be required before any student is given direct, hands-on access to the Internet or to teacher directed electronic mail.* If a student is eighteen (18) years of age, s/he may sign his/her own agreement. However, educators may use the Internet during class directed group demonstrations with or without parental consent. Students will be held accountable for violations of the Acceptable Use Policy agreement and understand that disciplinary action may be taken. The School Technology Coordinator will maintain an acceptable use policy list of students having parental/school permission for Internet use.

Access to e-mail and the Internet will enable students/staff to explore thousands of libraries, databases, and bulletin boards while exchanging messages with Internet users throughout the world. Families should be warned that some material accessible via the Internet might contain items that are illegal, defamatory, inaccurate or potentially offensive to some people. Breathitt County Schools are using ISA Servers and iPrism Web Filter to filter Internet sites as cited in KRS 156.675; however, filtering is not 100% reliable. Breathitt County Schools will adhere to all mandates from the Kentucky State Department of technology and implement all security and standards advisories as they become available. While our intent is to make Internet access available to further educational goals and objectives, students may find ways to access other materials as well. For this reason, we have an acceptable use policy and guidelines to address the human dimension of information access issues. We believe that the benefits to students and staff from access to the Internet, in the form of information resources and opportunities for collaboration, exceed any disadvantages. But ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. To that end, Breathitt County Schools support and respect each family's right to decide whether or not to apply for access. (Email accounts will be active only during the school year unless the student is enrolled in a KVLN class.

\*At the lower grade levels, (Primary Level, K-3) an Internet or e-mail session should be conducted with small groups and always supervised by a teacher or someone the teacher has designated and e-mail can only be accessed through the teacher's mailbox at the teacher's discretion.

Students in all other grades may have student email accounts if the following are in place:

The student has an Acceptable Use Policy agreement on file that has been signed by his/her guardian.

An AUP agreement will only be accepted during the first week following school enrollment.

## **Internet Safety Policy for Breathitt County High School:**

One of the most effective ways to ensure safe Internet usage is through education of students. Accordingly, students in all grade levels will complete a curriculum aligned to digital citizenship requirements. The curriculum will also include Internet safety (including, but not limited to, safety and security when using electronic mail, chat rooms, and other forms of electronic communication), appropriate online behavior (including, but not limited to, accessing inappropriate material, unauthorized access including hacking, unauthorized disclosure, use and dissemination of personal information), and cyberbullying awareness and response. Evidence of this must be included in the appropriate curriculum documents. Curriculum documents, including but not limited to, lesson plans, curriculum maps, and student acknowledgement forms shall be kept on file at the school level for a minimum of five (5) years.

It shall be the responsibility of all members of the Breathitt County High School staff to educate, supervise and monitor appropriate usage of the online computer network and access to the Internet in accordance with this policy and the Children's Internet Protection Act.

Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of the District Technology Coordinator or designated representatives.

The Technology faculty or designated representatives will provide age-appropriate training for students who use the Breathitt County High School's Internet facilities. The training provided will be designed to promote the Breathitt County High School commitment to:

- a. The standards and acceptable use of Internet services as set forth in the Breathitt County High School Internet Safety Policy;
- b. Student safety with regard to:
  - i. safety on the Internet;
  - ii. appropriate behavior while on online, on social networking Web sites, and in chat rooms; and
  - iii. cyberbullying awareness and response.
- c. Compliance with the Children's Internet Protection Act ("CIPA").

Following receipt of this training, the student will acknowledge that he/she received the training, understood it, and will follow the provisions of the District's acceptable use policies.

### **District Internet and E-Mail Rules and Regulations**

Students and staff are responsible for good behavior on school computers and networks just as they are in the classroom or a school hallway. Communications on the network are often public in nature. General school rules for behavior and communications apply. The network is provided for students and staff to conduct research and communicate with others. Access to network services is given to students and staff who agree to act in a considerate and responsible manner. Parent/guardian permission is REQUIRED. Access is a PRIVILEGE – Not a right. Access entails responsibility. Individual users of the district computer networks are responsible for their behavior and communications over those networks. It is presumed that users will comply with district rules and regulations and will honor the agreements they have signed. Beyond the clarification of such rules and regulation, the district is not responsible for restricting, monitoring or controlling the communications of individuals utilizing the network. Network storage areas may be treated like school lockers. Network administrators may review files and communications to maintain system integrity and insure that users are using the system responsibly. Users should not expect that files stored on district servers would always be private. Within reason, freedom of speech and access to information will be honored. Filtering software is not 100% effective; while filters make it more difficult for objectionable material to be received or accessed; filters are not a solution in themselves.

Staff members are discouraged from creating personal social networking sites to which they invite students to be friends. Employees taking such action do so at their own risk.

As outlined in Board Policy and Procedures and in the Discipline Code and Student Handbook, students and staff do have rights and responsibilities, copies of which are available in school offices. These rights and responsibilities will be adhered to; however, the following will not be permitted on the Internet or when using e-mail:

### **Offenses**

- 1. Using multi-user games on the network.
- 2. Changing or altering control panel settings and/or altering teacher preferred settings.
- 3. Using a computer without permission.

4. Downloading programs which are NOT for educational use (example: WeatherBug).
5. Students cannot bring programs from home and install programs on school workstations. Storage devices should be scanned for viruses.
6. Sending or displaying offensive messages or pictures.
7. Swearing, vulgarities, racial slurs, threats, or other inappropriate languages.
8. Revealing personal student identification (i.e. name, address, phone number, blogging, pictures, social security number), either about himself/herself or any other users. (Examples: MySpace sites and student web pages.)
9. Using another person's login ID/password or giving your password to others to use
10. Intentionally wasting limited resources. (Example: Malicious code (virus), chain letters, and electronic cards.) Downloading music, etc. from Napster, Frostwire, or other types of sites, listening to radio stations on-line, and downloading large files, are examples of wasting resources. Or monopolizing the networks by such things as running large programs and applications or sending massive amounts of mail to others.
11. Using the network to facilitate plagiarism. No user shall misrepresent another person's work as his/her own, or allow his/her work to be misrepresented as belonging to someone else.
12. Viewing, entering, and participating in any chat room or forum activity will not be permitted.
13. Any e-mail that does not meet state standards will not be permitted (701 KAR 5:120 and KRS 156.675) Gmail, Yahoo Mail, Hotmail, PRTC, etc. are examples of non-standard mail services, therefore, these services will not be permitted on the network.
14. Teachers are responsible for computers in their classrooms. Only legal copies of software (those which original disks are owned) may be installed on computers.
15. Using computer, internet, and e-mail without a signed Acceptable User Policy on file.
16. No students should be on school computers after school hours unattended.
17. Messages relating to or in support of illegal or potentially harmful activities.
18. Trespassing in another's folders, work, or files.
19. Violating copyright laws. Copyright laws must be respected. Copying files, videos, software, songs, etc. that is in violation of copyright laws should not occur on school equipment.
20. Harassing, e-bullying, insulting or attacking others.
21. Attempting to login as a system administrator.
22. Intentionally infecting a computer or network with a malicious code.
23. Internet shall not be used for gambling, purchasing, bidding, banking, employing the network for commercial use, checking personal stocks or soliciting non-educational materials or for personal gain. Personal WebPages may not be published using school equipment.
24. Probing, or bypassing the proxy, which means using technology deliberately to gain access for which one is not authorized or to evade security procedures is not permitted. Accounts will be disabled immediately by the administrator when you are found in violation of this policy and you will be referred for further discipline procedures.
25. Vandalism, which means altering, damaging computers, equipment, and/or networks, destroying data inappropriately, damaging hardware, software, or network components, is a violation. Vandalism also includes deliberate attempts to restrict or degrade the access of others to data and technology. (Students should not remove serial numbers, license agreements, barcodes, keys, mouse balls, or CD-ROMs from the computer.)
26. No student may bring a personal computer (laptop) into school. Any device that runs Palm OS, Windows CE or Pocket PC or like product is considered a computer. No teacher may bring a personal laptop and put it on the network. (The computer may have a virus or software that does not follow copyright laws.)

\*These offenses will be dealt with in accordance to the Student Discipline Handbook. Less severe offenses will be given the same consideration as minor/major offenses. Severe offenses will be punished as the severe/serious levels of punishment. Anyone violating these rules and regulation of the Breathitt County Schools may have his/her account suspended or revoked by the School Administrator and the District Technology Coordinator (System Administrator) as well as other disciplinary or legal action.

Staff Offenses will be dealt with in accordance with the certified and classified personnel handbook.

Misuse of Computers is a crime, the following laws apply:

Criminal damage to Property Law Class D Felony KRS 512.020: A person is guilty of criminal mischief when, having no right to do so or any reasonable ground to believe that they have such a right, they intentionally or unintentionally deface, destroy, or damage any public agency data or technology property (data, computer programs, computer systems, computer networks, computers, etc.)

Unlawful Access to a Computer, Class C Felony Kentucky Criminal Statute KRS 434.840-434.860: A felony may be committed when an individual goes beyond assigned duties to: knowingly and willingly, directly or indirectly, access, cause to be accessed, or attempt to access a computer system, data stored in a computer, or a network purpose of altering, damaging, or destroying data or technology.

### **Telephone and other Voice Systems**

Breathitt County Schools, in compliance with KERA, have voice systems (telephones) in all schools. Every classroom is equipped with a handset and voice port connected to the school voice system. The school or classroom telephones are designed to aid and support the educational instructional process and should not be used for personal, public, private or commercial purposes. To protect the instructional process for students and staff, no telephone calls from outside the school shall go directly into the classroom; however, teachers have dial-out access from their classrooms for local calls. All SBDM will adopt policies and develop specific procedures on how the school will address telephone calls or messages (voice mail, secretary messages, etc.) to and from the classroom. All SBDM will adopt policies and develop specific procedures for student use of voice (telephone) systems.

### **COMPUTER/TECHNOLOGY ABUSE**

The following are prohibited: (This includes before, during and after school).

Any tampering with a computer. Chromebooks or related technology.

Any student that intentionally attempts to sign in on another person's name is also illegal.

Any student that attempts or is successful at bypassing the school's proxy.

Any student that is found on a computer or related technology that is specifically for a staff member (ex: teacher's computer).

#### **CONSEQUENCES**

1<sup>st</sup> offense – Loss of computer privileges for one month.

2<sup>nd</sup> offense – 3 days ISS, Loss of internet account for semester.

3<sup>rd</sup> offense -10 days ISS; termination of technology privileges for the year.

### **DEFINITION OF CONSEQUENCES**

#### **A. EXPULSION**

Expulsion is the most serious penalty that a school can impose. Since expulsion involves the termination of a student's educational rights and since such actions are often challenged in the courts, schools are increasingly reluctant to use expulsion as a disciplinary method. Clearly some conduct, especially that which proves a serious or immediate threat to the safety or well being of students or staff, requires the removal of the offender from the school.

Where students commit serious acts of misconduct, which warrants their removal from school, and where no alternative forms of discipline are available, the district has an obligation to initiate expulsion action. In all instances, due process procedures must be carried out in accordance with Kentucky Law as specified in Section 2 of KRS 158.150. All pupils admitted to the common schools shall comply with the lawful regulations for government of the schools. Willful disobedience, or defiance of the authority of teachers or administrators; use of profanity or vulgarity; assault, battery or abuse of other students or school personnel; the threat of force or violence; the user or possessor of alcohol or drugs; stealing, destruction or defacing of school property or personal property; the carrying or use of weapons or dangerous instruments; or other incorrigible bad conduct on school property as well as off school property, at school sponsored activities constitutes cause for suspension or expulsion from school.

A pupil shall not be suspended from the common schools until after at least the following due process procedures have been provided:

- a. The pupil has been given oral and written notice of the charges against him/her which constitutes cause for suspension;
- b. The pupil has been given an explanation of the evidence of the charge or charges. The pupil has been given an opportunity to present their own version of the facts relating to the charge of charges; and
- c. The pupil may have an attorney present.

These due process procedures shall precede any expulsion from the common schools unless immediate suspension is essential to protect persons or property or to avoid disruption of the ongoing academic process. In such cases, the due process procedures outlined above shall follow the suspension as soon as possible, but no later than three (3) school days after suspension.

The Superintendent, Principal, Assistant Principal or Head Teacher of any school may suspend a pupil but shall put such action in writing immediately to the Superintendent and to the parent, guardian or other person having legal custody or control of the pupil.

The board of education of any school district may expel any pupil for misconduct as defined in subsection (1), but such action shall not be taken until the parent, guardian, or other person having legal custody or control of the pupil has had an opportunity to have a hearing before the board. The decision of the board shall be final. The board may choose to do the following alternative to expulsion:

**B. Alternative Concepts for Education (virtual school)** Breathitt County High School will utilize off-campus placement for students with special circumstances. Special circumstances may include: recurring discipline problems, social challenges, extreme academic achievement deficiencies, etc. Rules for the alternative site will be determined in conjunction with the off-campus site facilitator.

**C. In-school suspension (ISS)** In order to keep the students of Breathitt County High School on course for graduation, In-School Suspension has been added for minor and major violations, before possible suspensions or placement in a long term program at ACE. In-school detention may last from 1 day to 5 days depending on the severity of the offense or the number of incidents the student has accumulated. Students may also be assigned periods of ISS (up to 5 days). In-School suspension students will report to the ISS room for the number of days assigned.

**D. Day Treatment Placement:** Alternative offsite placement, individuals will arrive at BHS and be transported to Day treatment facility. Students will return to BHS at the end of the day to be transported home on their normal bus.

#### **E. SUSPENSION**

##### **Who May Be Suspended?**

In accordance with KRS 158.150, the Superintendent, Principal/Assistant Principal may suspend a pupil up to a maximum of ten (10) days per incident.

##### **Length of Suspension**

A pupil may not be suspended for more than a total of ten (10) days per incident.

##### **Prior Due Process Required**

A pupil shall not be suspended until due process procedures have been provided as described in KRS 158.150 (09.431), unless immediate suspension is essential to protect persons or property or to avoid disruption of the educational process. If the Superintendent lengthens the period of suspension imposed by the Principal, additional due process shall be provided.

##### **Imminent Danger**

In such cases, due process shall follow the suspension as soon as practicable, but no later than three (3) school days after the suspension.

##### **Written Report Required**

The Principal or Assistant Principal shall report any suspension in writing immediately to the Superintendent. Written notice of suspension shall be reported immediately to the parent/guardian of the pupil being suspended. The written report shall include the reason for suspension, the length of time of the suspension, and the conditions for the reinstatement. One such condition may be that the student's parent/guardian shall be required to attend a conference with school officials prior to the student's readmission to school.

##### **Restrictions**

A student on suspension shall not be permitted to attend or participate in school-sponsored activities or come onto school property during the term of the suspension without the Principal's permission.

In cases that involve students with disabilities, the procedures mandated by federal and state law for students with disabilities shall be followed.

##### **Appeal Process**

Any Parent or student who wishes to appeal discipline resolution must follow the following steps:

Step 1 – Principal or his/her designee will meet with the student/parents and present them with the facts of the violation.

Step 2 – Principal or his/her designee will advise the student and parents their rights.

Step 3 – Principal or his/her designee will refer them to the Superintendent for further action.

**Media release-** Breathitt High School will strive to continuously improve communications through various media outlets. Any student who opts to be recognized in our media outlet will need to have the media release form signed by him/her and his/her parents and on file at the school.

## **SCHOOL NURSE**

The school nurse is provided by the Youth Services Center. Students with medical emergencies, when the nurse is not available, should be referred to the office.

## **LOST AND FOUND**

Articles lost and found in and around the school should be turned in to the main office where the owners may claim their property by identifying it.

## **MEDICATIONS**

If a student must bring medication to school, it shall be kept and stored in the nurse's or principal's office and the following requirements must be met:

Prescription and Over-the-Counter-Medication

1. Must be clearly identified as to the name and type of medication.
2. Must be in the original container.
3. Must carry a prescription label with the child's name, drug identity, dosage instructions, doctor's name, and prescription date.
4. The prescription must be current.
5. A note dated and signed by the parent must accompany the medication giving the child's name, dosage amounts, specific dosage times, and other instructions if necessary.
6. No more than one week of medication may be sent at one time.
7. Refrigeration is available.
8. School personnel (school nurse or designated individual) may give medication if requested by parent or guardian. (Written requests preferred.)

## **SCHOOL INSURANCE**

The Breathitt County Board of Education will furnish student accident insurance for all students during the school day or any school sponsored event. If a parent desires 24-hour coverage, he/she must pick up an application from the school.

## **STUDENT RECORDS**

The classroom teacher and guidance counselor keeps specific records on each student. There are different records, which parents may need to refer to at some time during the year. Parents should simply call the school and request the information or ask for an appointment with the teacher and/or guidance counselor. The records include the student's permanent academic record, grade report cards, record of lunch and miscellaneous fees owed, and a daily attendance record. Once a student reaches 18 years of age, the law forbids records being released to anyone except the student.

The web: [www.breathitt.kyschools.us](http://www.breathitt.kyschools.us)



Facebook: <https://www.facebook.com/BreathittCountySchools/>



Twitter: [@BreathittProud](https://twitter.com/BreathittProud)

## **Take Care of Each Other**

### **"Bobcat" Culture**

As a proactive learning community, it is our job to value each other and make every member of our learning community feel noticed and welcomed. As a result, we ask our students and teachers to warmly greet and assist any visitor of BHS. From the moment a visitor enters our front office until they leave our schools, we want them to feel as though they have been a part of an amazing educational experience.



At Breathitt High School, we believe that success starts the moment we walk through the doors. Every decision that our students make every day will impact the way their FUTURE STORY narrative plays out in their lives.

Additionally, we expect all Bobcats to succeed at high levels. However, we recognize that students sometimes need help building a future. Our mission is to create an educational experience that fully prepares all students for all transitional opportunities.

It is the responsibility of the students and parents to know and understand the student handbook and code of conduct. The handbook will be provided online at [www.Breathitt.kyschools.us](http://www.Breathitt.kyschools.us) . Families that might not have internet access can request a copy of the handbook at Breathitt County High School.

Parent/Guardian:\_\_\_\_\_

Date:\_\_\_\_\_

Student:\_\_\_\_\_

Date:\_\_\_\_\_



